

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
High School Board Room
September 22, 2008
7:30 p.m.
Agenda**



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF SEPTEMBER 8, 2008.

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

- A. *Student/Staff Activities*

High SchoolMr. John Zuk

Middle School.....Dr. Edward Donahue

Elementary SchoolsMrs. Mary Farris

VI. BUSINESS AND FINANCE

- A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of September 22, 2008. (VI, A)

- B. *Treasurer's Report*

*The Administration recommends approval of the Treasurer's Report (VI, B)

- C. *Investment of Funds*

The Administration recommends approval of the Investment of Funds for the General Budget. (VI, C)

- D. *Sponsorship to Northampton Community College*

The Administration recommends approval of the enclosed request from Quentin Knecht to attend Northampton Community College to pursue a degree in the Automotive Technology program. (VI, D)

- E. *Blackboard Connect Inc. Contract*

The Administration recommends approval of the enclosed contract with Blackboard Connect Inc. and supplemental agreement with CAIU for service from August 1, 2008 through June 30, 2012. (VI, E)

VII. SUPPORT SERVICES

A. *Contracted Carriers*

*The Administration recommends approval of the enclosed list of contracted carriers who transport students to various schools in accordance with the law. (VII, A)

B. *Change Orders*

1. **The Administration recommends approval of Change Order G-8 to Penn Builders, Inc. The change order represents a “deduct” in the amount of \$24,711 for change order G-7, approved August 11, 2008, addressing time sensitive cross-walk pier alterations at the Intermediate School. (VII, B-1)**
2. **The Administration recommends approval of Change Order G-9 to Penn Builders, Inc. The change order in the amount of \$11,966 addresses footer alterations to the cross-walk piers at the Intermediate School. (VII, B-2)**

C. *Allowance Adjustment*

The Administration recommends the acknowledgement of Allowance Adjustment No. GC-007 to Penn Builders, Inc. The amount of \$11,711 addresses removal and replacement of unsuitable soil in the drive connecting the Intermediate School to Preston Lane. (VII, C)

VIII. PERSONNEL

A. *Certificated Staff*1. *Unpaid Leave*

For informational purposes, the following employees’ requests for unpaid leave have been approved at the Superintendent’s level:

Laura Gonzalez, Spanish Teacher, Middle School, on November 24, 2008.

Sherry LeSavoy, 4th Grade Teacher, Hopewell Elementary, on September 30, 2008 and October 9, 2008.

2. *Salary Adjustment*

The Administration recommends approval of the salary adjustments for the following staff due to receipt of required documentation:

Michael Pauling, Instructional Technology Coach, Middle School, from Bachelors +15, Step 2, to Masters, Step 2, an annual salary of \$49,594, effective August 19, 2008.

Brian Hines, Emotional Support Teacher, Middle School, from Bachelors +30, Step 1 to Masters, Step 1, an annual salary of \$48,923, effective September 1, 2008.

3. *Substitute Teachers*

*The Administration recommends approval of the following substitute teachers for the 2008-2009 school year: (VIII, A-3)

Victoria Heckman, Elementary
Katie Stehly, Social Studies

4. *Increment Request*

*The Administration recommends the approval of a salary step adjustment for the following staff, effective September 1, 2008:

Anita Sander Benedix, German Teacher, Middle School, Bachelor's to Bachelor's +15

Maria Ramunni, 5th Grade Teacher, Hopewell Elementary School, Master's to Master's +15

5. *Appointment*

The Administration recommends approval of the following staff pending receipt of required documentation, including the completion of processing Illinois certification to Pennsylvania certification: (VIII, A-5)

Joyce Lee Parsons, Long-term Substitute, Social Studies, Middle School, at Bachelors, Step 1, an annual (pro-rated salary) of \$41,456, effective September 25, 2008. Ms. Parsons will fill the position created with the promotion of Carol Mickley.

6. *Student Teachers*

*The Administration recommends approval of the following student teacher placements from Cedar Crest College: (VII, A-6)

Victoria Wolfe, Elementary Education, with *Tara Walter*, 2nd grade, Hopewell Elementary from October 20, 2008 to December 5, 2008.

Kim Griffaton, Elementary Education, with *Barbara Smith-Schafer*, 3rd grade, Hopewell Elementary from October 20, 2008 to December 5, 2008.

B. *Noncertificated Staff*

1. *Resignations*

*The Administration recommends accepting the resignation of the following staff:

Kimberly Adamczyk, Cafeteria Worker, Hopewell Elementary, effective September 12, 2008

Brenda Keller, Instructional Assistant, Hopewell Elementary, effective September 5, 2008

2. *Unpaid Leave*

For informational purposes, the following employee's request for unpaid leave has been approved at the Superintendent's level:

Tina Lentz, Health Paraprofessional, Lower Milford Elementary School, January 22, 2009 and January 23, 2009 (1/2 day)

3. *Appointments*

*The Administration recommends approval of the following substitute support staff for the 2008-2009 school year: (VIII, B-3)

Reni Kroll, Substitute Health Paraprofessional at an hourly rate of \$12.63

Lynn Glueck, Substitute Instructional Assistant, at an hourly rate of \$14.74

Victoria Heckman, Substitute Instructional Assistant, at an hourly rate of \$14.74

Reni Kroll, Substitute Instructional Assistant, at an hourly rate of \$14.74

Lynn Posbergh, Substitute Instructional Assistant, at an hourly rate of \$14.74

D. *Extra-Compensatory Positions*

1. *Appointment*

*The Administration recommends approval of the following staff: (VIII, D-1)
Stephen Schrader, Fitness Center Monitor, at an hourly rate of \$13.51

E. Volunteer Position

1. *Appointment*

*The Administration recommends approval of the following volunteer coach for the 2008-2009 school year: (VIII, E-1)
Stephen Schrader Football

IX. REPORTS

A. Committee Reports

The minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting of August 18, 2008 are included in the Board materials. (IX, A)

B. Superintendent's Report... Mr. Liberati

C. Facilities Report... Mr. Liberati

X. OLD BUSINESS

XI. NEW BUSINESS

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

B. Graduate Study Pre-approval

The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approval date. (XIII, B)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT